

**IDAHO CONTRACTORS BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 4/21/2020**

**BOARD MEMBERS PRESENT:** Rodney Underhill - Chair  
Todd B Webb  
Justin (Jessee) Rosin  
David S Shurtleff

**BOARD MEMBERS ABSENT:** Michael Arrington

**DIVISION STAFF:** Kelley Packer, Division Administrator  
Dawn Hall, Deputy Division Administrator  
Lori Peel, Investigative Unit Manager  
Nicholas Crema, General Counsel  
Eric Nelson, Board Prosecutor  
Kim Aksamit, Board Specialist

The meeting was called to order at 9:33 AM MDT by Rodney Underhill.

**FOR BOARD DETERMINATION**

Mr. Webb made a motion to approve the Bureau's recommendation and authorize closure in case numbers I-CON-2019-11; I-CON-2019-16; I-CON-2019-21; I-CON-2019-72; I-CON-2019-113; I-CON-2019-119; I-CON-2019-267; I-CON-2019-277; I-CON-2019-283; I-CON-2019-286; I-CON-2019-297; I-CON-2019-299; I-CON-2018-184; I-CON-2019-347; I-CON-2020-3; I-CON-2020-19; I-CON-2020-32; I-CON-2020-64; I-CON-2020-105; I-CON-2020-135; I-CON-2020-175; I-CON-2020-181; I-CON-2020-190; and I-CON-2020-197. It was seconded by Mr. Rosin. Motion carried.

Mr. Webb made a motion to approve the Bureau's recommendation and authorize closure with a warning letter in case numbers I-CON-2018-236; I-CON-2019-9; I-CON-2018-236; and I-CON-2019-333. It was seconded by Mr. Rosin. Motion carried.

**EXECUTIVE SESSION**

Mr. Shurtleff made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Webb. The vote was: Mr. Rosin, aye; Mr. Underhill, aye; Mr. Shurtleff, aye; and Mr. Webb, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Rosin. Motion carried.

## **DISCIPLINE**

Mr. Shurtleff made a motion to discontinue all pending and all future gross negligence investigations and prosecution for all pending and all future cases with the exception of where a stipulation has already been proposed. It was seconded by Mr. Rosin. The vote was: Mr. Rosin, aye; Mr. Underhill, aye; Mr. Shurtleff, aye; and Mr. Webb, Nay. Motion carried.

Mr. Webb made a motion to discontinue all pre-reviews of complaints by a pro-reviewer prior to an investigation. It was seconded by Mr. Shurtleff. Motion carried.

Mr. Webb made a motion to close CON-2020-48 with an advisory letter and CON-2020-63 with a warning letter. It was seconded by Mr. Rosin. Motion carried.

Mr. Nelson presented Stipulation and Consent Orders in case numbers CON-2019-79; CON-2019-139; and CON-2020-12. Mr. Webb made a motion to approve the Consent Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Shurtleff. Motion carried.

## **FINAL ORDER**

Mr. Nelson presented Findings of Fact, Conclusions of Law and Final Orders in case numbers CON-2019-81; CON-2019-118; CON-2019-136; CON-2019-141; CON-2019-143; CON-2020-3; and CON-2020-40. Mr. Webb made a motion to approve the Final Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Shurtleff. Motion carried.

## **PAYMENT PROPOSAL**

Ms. Peel presented payment proposals for CON-2019-17 and CON-2019-115. Mr. Webb made a motion to approve the payment proposals. It was seconded by Mr. Rosin. Motion carried.

## **BUREAU BUSINESS**

**NEXT MEETING** was scheduled for May 19, 2020 at 10:00 AM MDT.

## **BOARD BUSINESS**

## **EXECUTIVE SESSION**

Mr. Shurtleff made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive

session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Webb. The vote was: Mr. Underhill, aye; Mr. Webb, aye; Mr. Shurtleff, aye; and Mr. Rosin, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Shurtleff. Motion carried.

## **APPLICATIONS**

Mr. Webb made a motion to approve the following for registration:

BA CONSTRUCTION 1 LLC	RCE-54307
LESTERBERG & CO LLC	RCE-54344
PALOUSE CRAFTSMEN RENOVATION & DESIGN LLC	RCE-54378
MBS PROPERTY SERVICES GROUP LLC	RCE-54456
ANDALE CONSTRUCTION INC	RCE-54478
LOONEY LARRY BYRON	RCT-52104

It was seconded by Mr. Shurtleff. Motion carried.

Mr. Webb made a motion to table the following pending receipt of additional information:

901173795  
901173789

It was seconded by Mr. Shurtleff. Motion carried.

Mr. Webb made a motion to approve the following pending receipt of additional information:

901174273

It was seconded by Mr. Shurtleff. Motion carried.

## **ADJOURNMENT**

Mr. Shurtleff made a motion to adjourn the meeting at 11:46 AM MDT. It was seconded by Mr. Rosin. Motion carried.

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Rodney Underhill, Chair